

**Do more.
Share more.
Be more.**

**10th Hereford (Whitecross)
Trustees' Annual Report and Accounts
2020-2021**



Reference and Administration Details

Charity Name	10th Hereford (Whitecross) Scout Group
Other names the charity is known by	Whitecross Scout Group
Registered Charity Number	Not applicable
Charity's principal address	Whitecross Scout Headquarters
	Westfaling Street
	Hereford, HR4 0JF

Name of the charity trustees who manage the charity:

Trustee Name	Office (if any)	Dates acted <i>(if not whole year)</i>
Mr D Brookes	Chair	
Mr L Fletcher	Group Scout Leader (Acting)	
Miss J Thomas	Secretary	
Mr K Lloyd	Treasurer	
Mr I Roberts		
Mrs M Roberts		
Mrs C Bucknell		
Mrs J Burkin	Beaver Scout Leader	
Miss A Saville	Assistant Beaver Scout Leader	
Mr M Bayley	Assistant Scout Leader	

Names and contacts of advisors:

Type of advisor	Name	Contact
Independent Examiner	Mr P Davies	01432 275528

Structure, governance and management

Description of the charity's trusts

Type of governing document

The Group's governing documents are those of The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Policies and procedures

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leader, individual section leaders and parent's representation and meets at least 4 times a year.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;

- Group public occasions;
- Assisting in the recruitment of leaders and other adult support;
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

Risk and internal control

Damage to the building, property and equipment: The Group would request the use of buildings, property and equipment from neighbouring organisations. The Group has sufficient building and contents insurance to mitigate against permanent loss.

Injury to members: The Group, through capitation fees, contributes to The Scout Association's national accident insurance policy. Risk assessments are undertaken for all activities.

Reduced income: The Group is primarily reliant upon income from subscription fees and fundraising. The Group holds a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscription fees to increase the income to the Group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders: The Group is totally reliant upon volunteers to run and administer the activities of the Group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the Group as a whole then there would have to be a contraction, consolidation or closure of a section; in the worst case scenario the complete closure of the Group

The Group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments, specific training for Executive Committee Members and comprehensive insurance policies to ensure that insurable risks are covered.

Objectives and activities

Summary of the objects of the charity set out in its governing document

The objectives of the Group are as a unit of The Scout Association.

Summary of the main activities in relation to these objects

Scouting actively engages and supports young people in their personal development, empowering them to make a positive contribution to society.

This is achieved when young people, in partnership with adults, work together based on the values of Scouting and enjoy what they are doing and have fun; take part in activities indoors and outdoors; learn by doing; share in spiritual reflection; take responsibility and make choices;

undertake new and challenging activities, and make and live by their Promise.

Public benefit statement

The Group meets the Charity Commission's public benefit criteria for both the advancement of education and the advancement of citizenship or community development headings.

Achievements & performance

During the year the young people in the Group continued to enjoy Scouting. Throughout the pandemic the Group was able to run a remote programme of activities via Zoom before returning to face-to-face sessions following all appropriate measures.

Financial review

Overview

The Group's income during the year was £29,880.57 with expenditure of £19,088.77 resulting in a surplus of £10,791.80. The net current assets of the Group as at 31st March 2021 were £30,446.56. This strong financial performance is in large part due to the Covid-19 grants of circa £20,000 received throughout the year.

Reserves policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group for twelve months should income and fundraising activities fall short, equitable to around

£10,000. The Scout Association's target reserves amount is equal to 12 months running costs, although the Charities Commission has no set minimum level.

The Group held reserves in excess of this at year end. The reasonably large surplus will be kept in reserve to ensure the continuation of the Group should future fundraising events continue to be hampered by the ongoing pandemic.

Investment policy

The Group has adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

Declaration

The trustees declare that they have approved the trustees' report and accounts above.
Signed on behalf of the charity's trustees:

David Brookes
Group Chair

Lee Fletcher
Acting Group Scout Leader